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Access and Perm-A-Store Form a Vital Records Protection Partnership



Access Information Management and Perm-A-Store, leader in cases for the transport and storage of media, trademarked Turtle™ recently launched a partnership to enhance the protection of customers' critical corporate information. The partnership makes Access an authorized, nationwide reseller of Turtle media cases.

As part of a total records and information management solutions offering, Access provides secure, data protection and media storage in a climate-controlled, vault environment at all locations across the US. Perm-A-Store's Turtle™, media protection cases can now be purchased directly from Access, for storage in and transportation to and from Access' data protection and vital record vaults. Turtle cases are available in a number of sizes and configurations to accommodate all types of electronic media such as back-up tapes, hard drives, discs and even critical physical documents. This partnership will support increased security and convenience for customers.

In addition to the reseller arrangement, Access and Perm-A-Store will partner in a data protection and vital records privacy education campaign to increase awareness throughout the records management community. The program will include a webinar and the release of educational documents to support best practices for data protection and vital records storage. Watch our website for more details.



Client Spotlight – Q & A With Susan Hendrickson

Q. How is your job as a Records Manager different than five years ago? A. Although I've been in the Library/Information Science field for 20 years, I've only been working in records management for two years. It seems to me, however, that it is more important than ever for records managers to partner with their organization's IT departments so that records management is taken into consideration when systems are being developed.

Q. What are the current challenges for managing records in your industry? A. Managing electronic records that are housed in "silo" systems. There are vendors that offer federated solutions to electronic records management, but the technology is constantly evolving, so it's hard to know when to jump on board.

Q. What are your diversions from RIM? How do you relax or have fun away from the job? A. I unwind with a good book, mostly fiction and autobiographies. Jodi Picoult, is an author I've recently discovered, and once I start reading one of her books, I can't put it down.

FEATURED SOLUTION



Vital Records Protection

Vital records are defined as records containing information essential to the survival of an organization in the event of a disaster, since they document an organization's legal and financial position and preserve the rights of employees, customers and stockholders. Access provides secure, data protection and media storage for vital records in a vault environment, at all locations across the US.

ARMA International and the National Archives and Records Administration (NARA) estimate that in most organizations, only 1-10% of their records are deemed vital.

Access offers complete off-site, temperature-controlled, data protection services for critical hardcopy records, magnetic media, discs, film, or any other type of vital records. Whether it's archival storage of sensitive data or a scheduled rotation of backup tapes, Access can customize a vital records management program to meet your requirements.

DECEMBER OFFER: 10 FREE TURTLE CASES

Enter into a new vital records, vault storage arrangement with Access during the month of December and receive up to 10 Turtle™ storage containers FREE. Minimum service contract and storage volume requirements apply. Contact your local Access or Perm-A-Store branch for details.

Client Spotlight—Q&A With Susan Hendrickson - continued

Q. Who is your favorite music artist? What are the top 3 songs on your playlist?

A. Simple Minds is my overall favorite group. Top songs on my playlist include "Don't Stop Believing" by Journey, "December" by Collective Soul, and "Mighty to Save", which is a groovy song we sing at church.

Susan Hendrickson is the JPL Records Manager at the Jet Propulsion Laboratory, a Federally-Funded Research & Development Center managed by the California Institute of Technology for NASA.

Access Supports Health Information & Technology Week

Access Atlanta recognized Ridgeview Health for their contribution to Health Information Management (HIM). The American Health Information Management Association (AHIMA) launched Health Information & Technology Week to support education and recognize individual contributors. Team members Scott Brunson and Gary West treated Ridgeview's HIM group to a southern style BBQ lunch with all the trimmings. This lunch was also a celebration of the strong partnership developed between Ridgeview and Access. The partnership has expanded to include Access Online as a tool to provide 100% receipt and verification of thousands of individual file folders.

Access Hawaii Sponsors ALA Roundtable Meeting

Individuals from the 30 law firm membership of ALA Hawaii assembled to network and engage in RIM learning. Access Hawaii, General Manager, Chris Harris kicked off the educational portion of the meeting with an overview of Access Records and Information Management solutions for physical records and electronic media. Kimberly Manning, Director of Information Lifecycle Management at Goodsil Anderson Quinn & Stifel provided a legal records management overview to the group and facilitated the Roundtable. Access is an active contributor to ALA and was the November association meeting sponsor.

ACCESS CORE VALUES

*We will be contributors
to our communities.*



Access Hawaii Shred Event

As part of our ongoing data privacy education efforts, Access co-hosted a community shred event on October 17th at Mililani High School with co-sponsors NAID and the Better Business Bureau. Hundreds of private individuals showed up to have their obsolete personal records securely destroyed.

Over the course of the 4 hour event, nearly 300 boxes of personal documents were securely destroyed. Secure destruction of personal documents ensures that information does not end up in the wrong hands – protecting individuals from identity theft. Access offers secure drop off shred services for small businesses and individuals at all locations across the US.

ACCESS ARMA

Access is corporate member and supporter of ARMA International. Many of our clients turn to ARMA as the preeminent resource for RIM education and networking.

FEATURED ARMA EVENTS

ARMA Madison

Holiday Meeting & Celebration
December 9th, 7:30 AM

More Information: www.armamadison.org

ARMA Atlanta

Holiday Meeting & Toys for Tots Event
December 9th, 6:00 - 9:00 PM

More Information: www.armaatlanta.org

ARMA Hawaii

Holiday Meeting & Celebration
December 9th, 5:00 – 9:00 PM

More Information: www.armahi.com

ARMA Golden Gate Chapter

Holiday Luncheon
December 15th, 12:00 - 1:30 PM

More Information: www.armagg.org

GLA ARMA

Holiday Party
December 16th, 5:30 – 7:30 PM

More Information: www.arma-gla.org

DECEMBER

Special Days

7th Pearl Harbor Day
12th Chanukah lasts 8 days
21st Winter Solstice
23rd Festivus - for the rest of us!
25th Christmas
26th Boxing Day
26th Kwanzaa
31st New Year's Eve

ACCESS ARMA EVENTS - continued

ARMA Sac

Workshop and Charity Event
December 16th, 2:30 - 8:30 PM

More Information: www.armasac.org

ACCESS CLIENT SURVEY

Our annual client survey will be released via email in mid-December. This is your opportunity to weigh in on Access products and services. We look forward to your feedback!

REFER-A-FRIEND

Refer a friend to Access and receive a \$100 gift card. Let your friends know about Access. Send us an email message about your friend's RIM need. If your friend signs an agreement for Access RIM services, you receive a gift card. Send your referrals to: info@accesscorp.com.

About Access: Access Information Management is a leading records and information management (RIM) services provider and trusted partner to clients spanning multiple industries and locations. Access offers a complete suite of RIM services including records storage, data protection (electronic computer media), secure destruction, and Digital Access Solutions.